



Lunsford Primary School

09 December 2020

Dear Parents and Guardians,

Friday 18th December 2020

As you may have heard in the press, the Department of Education yesterday afternoon issued the following communication to all schools:

End of term – advice for schools

Schools may wish to use an INSET day, making Friday 18 December a non-teaching day and using the day for staff training, which could be delivered online. Where term would normally finish in the week commencing 21 December, schools may wish to consider adjusting term dates to make Friday 18 December the last day of term (which could be an INSET day), and bringing forward the start of term in January by the same number of days.

In all circumstances, teaching time must be made up at another point in the academic year. You should not limit attendance at school before Friday 18 December. It remains vital for all children to be in school up to the last day of teaching.

Following a consultation with staff and with the agreement of the Chair of Governors, the planned staff development day on Monday 7th June 2021 will now be moved to Friday 18th December, therefore children will not be required to attend school on that day. Whilst we realise this may be disappointing to some of our children, particularly those in Year 3 and Year 5 who are currently isolating at home, this decision has been made to help support your families in the run up to Christmas. We apologise for any inconvenience caused. Our teachers, office staff and Senior Leadership Team will be continuing to work on that day, preparing and planning for next term.

All schools have been asked to assist with tracking and tracing any positive cases at the start of the Christmas holidays, therefore it is **vital** important that if your child develops COVID19 symptoms you follow the following flow chart.

Headteacher Mr G Anscombe BA (Hons) PGCE NPQH

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Tel: 01732 843352

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My child has developed one of the 3 COVID-19 symptoms* within the period 3.30pm on Thursday 17th to 3.30pm on Saturday 19th December

My child has had a test within the period 18th – 23rd December and the result is:
(After this period, please follow contact tracing instructions provided by NHS Test and Trace).

Positive test

Please email headteacher@lunsford.kent.sch.uk
AND
office@lunsford.kent.sch.uk.
If possible, please email a copy of the positive result email/text

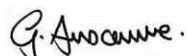
Negative test

You do not need to take any further action

Mr Anscombe and Mrs Mead will be monitoring the above email accounts and will take the appropriate steps with Public Health England and the Department of Education to ensure that anyone who has been in contact with a positive case is informed. Please only email with positive results, all other emails will be answered when school returns on Tuesday 5th January.

Thank you for your assistance in this matter and for your ongoing support.

Yours sincerely,



Mr G Anscombe
Headteacher

* Symptoms of COVID19

The most important symptoms of coronavirus (COVID19) are recent onset of any of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell