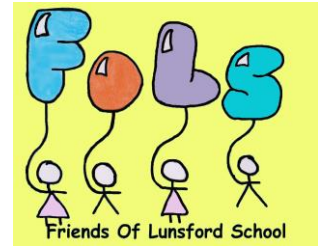


FoLS Meeting Minutes

24th May 2019 09:30 – 11:00



In Attendance & Apologies

Sarah Cole (Chair), Faye Pearce (Secretary), Chelsea Simpson (Vice Chair), Haley Coffey (Admin), Julie Reeves (Fundraising) & Maria Mytidis.

Apologies from Naomi Keeling (Treasurer), Lucy Hutchison & Fiona Dalzell

Approval of minutes

Minutes from last meeting agreed by attendees.

Agenda Items

1. Summer Fair (date 6th July 2019)

SC collected items from post including raffle prizes and will compile a list.

MM will produce a voucher for A&D Fisheries. **ACTION**

JR has offered a cold meat platter and a bottle of Prosecco at The Glasshouse.

JR has sent lots of emails to local businesses asking for raffle donations.

To ask FD if she has contacted B&Q (we need a wheelbarrow). **ACTION**

Need to go into Wickes to ask about a raffle prize. **ACTION**

Dates for non-uniform days for Summer Fair donations to be communicated to school.

ACTION

Bottles in date and un-opened (yes, this has happened), toys and cakes = 7th, 21st 5th.

Should we consider buying a raffle prize? SC and FP will visit Curry's and see if we can negotiate a prize. We have agreed to spend £100 with a view to getting something of a much greater value.

SC will organise raffle tickets. **ACTION**

Posters: we need to start advertising the fair. MM will design and find out about getting some larger sizes printed. **ACTION**

JR has arranged for a band to perform for 2 hours 'Matt & Lavinia'.

We need to make enquires with regards to borrowing a PA system and if so we can cancel the DJ. Alternatively, we may decide to buy one which has been discussed at previous meetings. CS has a contact who may be able to help. FP will look at costs for PA systems with a view to buying one for the school. **ACTION**

Ward boards have been done - we are just waiting for confirmation from Wards that they have enough addresses.

Stalls & Attendees

DJ booked £130

Face painter booked £70

Ice cream van booked - they will donate a percentage of takings.

Beer tent and BBQ - *we need to speak to the Dad's team to get them to organise. We can purchase food and drink and also speak to MM to see whether she is able to help with sourcing burgers etc. [ACTION](#)

Bouncy castle - CS will speak to her contact. [ACTION](#)

Celebrity guest - CS has contacted R.J to get confirmation that he is able to come. *We also need to confirm Tracey Crouch *check email, [ACTION](#)

Class stalls:

Stocks

Bouncy Castles

Splat a rat

Buzz wire

Lucky dip

Washing Line

Hook a duck

Football themed stall - NK can speak to Jess to see whether this is something the football club can do. [ACTION](#)

Tuck shop

Toy tombola

Bottle tombola

Cake stall - Church or Larkfield Community

*British Legion band/Mrs Norris band/Invicta It would be great to get a band to open the fair.

We will offer free entry and soft drink to members of the armed forces and British Legion.

2. Community Picnic in the Park

FOLS will not attend this event this year as it is the day after the Summer Fair. SC will communicate with Jackie to see if they will be attending our fair.

3. Stage

All in attendance were in favour of funding the replacement section of the broken school stage. We have agreed to pay £1089 funded from the remaining Aviva money and an additional amount from the main account. We will let Mrs Lomax know she can go ahead and order it today.

4. Tuck shop

We need to arrange a Tuck Shop sale to clear all the stock. We will photograph our remaining stock and sell through the FOLS page.

5. Any Other Business

None raised

[Accounts / Budgeting](#)

Balances are £3476.51 & £561.98

Next Meeting

TBC