

Dear Parent/Carer

All pupils at Lunsford Primary School use computer facilities and internet access, as an essential part of learning as required by the National Curriculum. Your child will have the opportunity to access a wide range of information and communication technology (ICT) resources. This includes access to:

- Computers, laptops, iPads and other digital devices
- Internet which may include search engines and educational websites
- Email
- Games based technologies
- Digital cameras

Lunsford Primary School recognises the essential and important contribution that technology plays in promoting children's learning and development, believe it and offers a fantastic range of positive activities and experiences. We do recognise however that this can bring risks. We take your child's online safety seriously and, as such, will take all reasonable precautions, including monitoring and filtering systems, to ensure that pupils are safe when they use our internet and systems.

We recognise however that no technical system can replace online safety education and believe that children themselves have an important role to play in developing responsible behaviour. In order to support the school in developing your child's knowledge and understanding about online safety, we request that you read the attached Acceptable Use Policy with your child, discuss the content with them and **return the attached slip.**

*We understand in EYFS and KS1 that your child is too young to give informed consent on his/her own; however, we feel it is good practice to involve them as much as possible in the decision making process, and believe a shared commitment is the most successful way to achieve this.*

Hopefully, you will also find this Acceptable Use Policy provides you with an opportunity for conversations between you and your child about safe and appropriate use of the technology, both at school and at home.

We request that all parents support our approach to online safety by role modelling safe and positive online behaviour and by discussing online safety whenever children access technology at home. Parents can visit [www.lunsford.kent.sch.uk](http://www.lunsford.kent.sch.uk) for more information about our approach to online safety. Full details of the school's online safety policy are also available on the school website. Parents/carers may also like to visit the following links for more information about keeping children safe online:

- [www.ceopeducation.co.uk](http://www.ceopeducation.co.uk)
- [www.childnet.com](http://www.childnet.com)
- [www.nspcc.org.uk/online-safety](http://www.nspcc.org.uk/online-safety)
- [www.saferinternet.org.uk](http://www.saferinternet.org.uk)
- [www.internetmatters.org](http://www.internetmatters.org)

Should you wish to discuss this further, please do not hesitate to contact Mr Anscombe or myself.

Yours sincerely,

Mrs E Lomax  
Deputy Headteacher  
Designated Safeguarding Lead

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### **Pupil Acceptable Use Policy: Lunsford Primary School Parental Acknowledgment**

I, with my child, have read, understood and discussed Lunsford Primary School Pupil Acceptable Use Policy.

I understand that the Acceptable Use Policy (AUP) applies to my child's use of school devices and systems on site and at home, and personal use where there are safeguarding and/or behaviour concerns. This may include if online behaviour; poses a threat or causes harm to another child or member of staff, could have repercussions for the orderly running of the school, if a child is identifiable as a member of the school/setting, or if the behaviour could adversely affect the reputation of the school.

I am aware that any internet and computer use using school equipment will be monitored for safety and security reason to safeguard both my child and the school's systems. This monitoring will be proportionate and will take place in accordance with data protection, privacy and human rights legislation.

I am aware that the school mobile phone policy states that my child cannot use a mobile phone on site. If my upper KS2 child needs to bring a mobile phone to school, the mobile phone policy must be agreed to and a signed copy of the mobile phone parental consent form must be completed.

I understand that Smartwatches should not be worn or brought into school.

I understand that my child needs a safe and appropriate place to access remote learning if school is partially or fully closed eg. in response to Covid-19. I will ensure my child's access to remote learning is appropriately supervised.

I, with my child, am aware of the importance of safe online behaviour and will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the school community.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and systems. I understand that the school cannot ultimately be held responsible for filtering breaches that occur due to the dynamic nature of materials accessed online, or if my child is using a personal device, including mobile or smart technologies

I understand that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy or have any concerns about my child's safety.

I will inform the school or other relevant organisations if I have concerns over my child's or other members of the school communities' safety online by speaking to my child's teacher or a member of the Senior Leadership Team.

I know that my child will receive online safety education to help them understand the importance of safe use of technology and the internet – both in and out of school.

I will support the schools online safety approaches. I will use appropriate parental controls and will encourage my child to adopt safe use of the internet and other technologies at home, as appropriate to their age and understanding.

I understand that a partnership approach to online safety is required. If the school has any concerns about either my or my child's behaviour or safety online, then I will be contacted.

I understand that if I or my child do not abide by the Lunsford Primary School AUP, appropriate action will be taken. This could include sanctions being applied in line with the school behaviour policy and if a criminal offence has been committed, the police being contacted.

I know that I can speak to the Designated Safeguarding Lead (Mrs Lomax), my child's teacher or the headteacher (Mr Anscombe) if I have any concerns about online safety.

Child's Name.....

Signed (if appropriate).....

Parents Name.....

Parents Signature.....

Date.....

